

JOB DESCRIPTION – full-time GIS/GPS position
Summer 2007
Northwestern Water & Sewer District

The Northwestern Water & Sewer District is seeking applicants to fill a full-time summer position assisting with GIS and GPS data development and integration. Significant time will be spent in the field collecting coordinates of water and sewer features (manholes, hydrants, valves) using Trimble GPS equipment. Significant time will also be spent in the office post-processing GPS data and integrating it into geodatabase. Other GIS-related duties may also be assigned, including general data analysis and map production.

Required background includes familiarity with GIS and GPS data concepts. Applicants should be well organized and detail-oriented, and should have experience with ESRI ArcGIS (preferably version 9.2) software. Experience with Trimble GPS field units and post-processing software is also desirable. Other helpful skills include familiarity with spreadsheet (Excel) and document imaging software, and familiarity interpreting engineering drawings.

This is an opportunity to gain hands-on experience with the latest GIS and GPS software and hardware. This is a seasonal position paying \$10/hour for a 40-hour work week. The start and end dates will be flexible enough to meet the needs of students. The Northwestern Water & Sewer District office is located at 12560 Middleton Pike (SR 582), roughly ten minutes north of Bowling Green and 10 minutes south of Perrysburg. The Northwestern Water & Sewer District is an equal-opportunity employer.

To apply for this position, please forward a current resume and cover letter to Gavin Smith, GIS/IT Administrator, Northwestern Water & Sewer District, PO Box 348, Bowling Green, OH 43402. Fax to 419-354-9344, or e-mail to gsmith@nwwsd.org. No phone calls, please. For more information on the Northwestern Water & District, see our website at www.nwwsd.org.